

**Authorization of Citation Ordinance  
STATE OF WISCONSIN  
Town of Calumet  
Fond du Lac County**

**SECTION I – TITLE AND PURPOSE**

The title of this ordinance is the Town of Calumet Citation Ordinance. The purpose of this ordinance is to authorize the Town Board of the Town of Calumet, or its designees, to issue citations for violations of Town of Calumet ordinances, including ordinances with statutory counterparts.

**SECTION II – AUTHORITY**

The Town Board of the Town of Calumet, Fond du Lac County, Wisconsin, has the specific authority under s. 66.0113, Wis. stats., to adopt this ordinance.

**SECTION III – ADOPTION OF ORDINANCE**

This ordinance, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, provides the authority for the town to issue citations for violations of Town of Calumet ordinances, including ordinances with statutory counterparts.

**SECTION IV - SUBDIVISION AND NUMBERING OF THIS ORDINANCE**

This ordinance is divided into sections designated by uppercase Roman numerals. Sections may be divided into subsections designated by uppercase letters. Subsections may be divided into paragraphs designated by numbers. Paragraphs may be divided into subdivisions designated by lowercase letters. Subdivisions may be divided into subdivision paragraphs designated by lowercase Roman numerals. Reference to a "section," "subsection," "paragraph," or "subdivision" includes all divisions of the referenced section, subsection, paragraph, or subdivision.

**SECTION V – COVERAGE**

- A. Except as provided in subsections D and E, the form for citations to be issued in the Town of Calumet by the town board, or its designees, for violations of Town of Calumet ordinances shall be as provided in this subsection and shall include all of the following:
1. The name and address of the alleged violator.
  2. The factual allegations describing the alleged violation.
  3. The time and place of the alleged violation.
  4. The number of the ordinance violated.
  5. A designation of the offense in a manner that can be readily understood by a person making a reasonable effort to do so.
  6. The time at which the alleged violator may appear in court, and a statement describing whether the appearance is mandatory.
  7. A statement that in essence informs the alleged violator of all of the following:

- a. That the alleged violator may make a cash deposit of a specified amount to be mailed to a specified official within a specified time.
  - b. That if the alleged violator makes a cash deposit, he or she need not appear in court unless appearance is mandated by the court or he or she is subsequently summoned.
  - c. That if the alleged violator makes a cash deposit and does not appear in court, he or she either will be deemed to have tendered a plea of no contest and submitted to a forfeiture, plus costs, fees, and surcharges imposed under chapter 814, Wis. stats., not to exceed the amount of the deposit, or will be summoned into court to answer the complaint if the court does not accept the plea of no contest.
  - d. That if the alleged violator does not make a cash deposit and does not appear in court at the time specified, the court may issue a summons or a warrant for the defendant's arrest or consider the nonappearance to be a plea of no contest and enter judgment under s. 66.0113 (3) (d), Wis. stats., or the municipality may commence an action against the alleged violator to collect the forfeiture, plus costs, fees, and surcharges imposed under chapter 814, Wis. stats.
  - e. That if the court finds that the violation involves an ordinance that prohibits conduct that is the same as or similar to conduct prohibited by state statute punishable by fine or imprisonment or both, and that the violation resulted in damage to the property of or physical injury to a person other than the alleged violator, the court may summon the alleged violator into court to determine if restitution shall be ordered under s. 800.093, Wis. stats.
8. A direction that if the alleged violator elects to make a cash deposit, the alleged violator shall sign an appropriate statement that accompanies the citation to indicate that he or she read the statement required under s. 66.0113 (1) (b) 7., Wis. stats., and shall send the signed statement with the cash deposit.
  9. Any other information as may be deemed necessary.
- B. The town board adopts the attached schedule of cash deposits that are required for the various Town of Calumet ordinance violations, which includes for each listed violation the costs, fees, and surcharges imposed under chapter 814, Wis. stats.
  - C. The town board names the following court, clerk of court, or other official to whom cash deposits are to be made and requires that receipts shall be given for cash deposits: Fond du Lac County clerk of courts.
  - D. The town board requires that in traffic regulation violation actions, except for parking regulation violations, the uniform traffic citation specified in s. 345.11,



Wis. stats., shall be used by the Town of Calumet in lieu of the citation form described in subsection A or E.

- E. The town board requires that in actions for violations of Town of Calumet ordinances enacted in accordance with s. 23.33 (11) (am), 23.335 (21) (a), or 30.77, Wis. stats., the citation form specified in s. 23.54, Wis. stats., shall be used in lieu of the citation form described in subsection A.
1. The name, address, and date of birth of the defendant.
  2. The identification of any permit issued to the defendant, or license number of the defendant, if applicable.
  3. The name and department of the issuing officer.
  4. The violation alleged, the time and place of occurrence, a statement that the defendant committed the violation, the ordinance violated, and a description of the violation in language that can be readily understood.
  5. A notice to appear at a date, time, and place for the court appearance, and a statement as to whether the appearance is mandated by the judge.
  6. Provisions for the amount of a deposit and stipulation in lieu of a court appearance, if applicable.
  7. Notice that the defendant may make a deposit and thereby obtain release if an arrest has been made.
  8. Notice that the defendant may, in writing, prior to the court appearance, enter a plea of not guilty.
  9. Notice that, if the defendant makes a deposit and fails to appear in court at the time fixed in the citation, the defendant is deemed to have tendered a plea of no contest and submits to a forfeiture, plus costs, fees, and surcharges imposed under ch. 814, Wis. stats., not to exceed the amount of the deposit. The notice shall also state that the court may decide to summon the defendant rather than accept the deposit and plea.
  10. Notice that if the defendant does not make a deposit and fails to appear in court at the time fixed in the citation, the court may issue a summons or a warrant for the defendant's arrest or may enter a default judgment against the defendant.
  11. In an action against a corporation organized under ch. 180 or 181, Wis. stats., or against a limited liability company organized under ch. 183, Wis. stats., a statement of the corporate or company existence and whether the corporation or company is a domestic or foreign corporation or limited liability company.
  12. Any other pertinent information.

#### SECTION VI – ISSUANCE AND SERVICE OF CITATION

- A. Town of Calumet citations may be issued by the Town Board of the Town of Calumet, or the Town Board of the Town of Calumet may designate certain Town of Calumet, Fond du Lac County, or other municipal officials, with their written approval, to issue such citations.

- B. Town of Calumet citations, in addition, may specifically be issued by Wisconsin State Patrol, Fond du Lac County Sheriff's Deputy. This official may also designate a person to issue such Ordinances for the Town of Calumet and this official may revoke this authority to issue anytime.
- C. The Town of Calumet Town Board has designated the Town Chair, the Town Building Inspector or any person approved by the Town Board to serve any citations for the Town of Calumet upon issuance. Any person specifically authorized by the Town Board to issue citations by the Town Board of the Town of Calumet may also serve such citations.

#### SECTION VII – RELATIONSHIP TO OTHER LAWS

The adoption and authorization for use of a citation under this ordinance does not preclude the Town Board of the Town of Calumet from adopting any other ordinance or providing for the enforcement of any other law or ordinance relating to the same or any other matter. The issuance of a citation under this ordinance does not preclude proceeding under any other ordinance or law relating to the same or any other matter. Proceeding under any other ordinance or law relating to the same or any other matter does not preclude the issuance of a citation under this ordinance.

#### SECTION VIII – SEVERABILITY

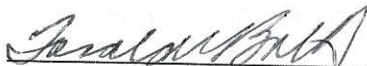
If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.

#### SECTION IX – EFFECTIVE DATE

This ordinance is effective on publication or posting.

The town clerk shall properly post or publish this ordinance as required under s. 60.80, Wis. stats.

Adopted this 6th day of July, 2022.

  
Donald M. Breth, Jr. Town Chairperson

Attest:

  
Jodie Goebel, Clerk

**Town of Calumet**  
**Ordinance Violation Forfeiture Schedule\***

Wood Burning Unit Ordinance Violation	\$350 per violation (\$100-500)
Obstructing Ditches and Embankments Ordinance Violation	\$350 per violation (\$100-500)
Sex Offender Ordinance	\$500 per violation (\$200-500)
Vehicle Weight Limit Ordinance	
Less than 1,000 pounds (1 <sup>st</sup> offense)	\$75 (\$50-100)
Less than 1,000 pounds (2 <sup>nd</sup> offense)	\$150 (\$100-200)
More than 1,000 pounds (1 <sup>st</sup> offense)	\$125 plus \$.05 per pound over limit (\$50-200)
More than 1,000 pounds (2 <sup>nd</sup> offense)	\$200 plus \$.10 per pound over limit (\$100-300)
Tourist Rooming House Ordinance	
Operating without a License	\$500 per occurrence (\$500-1,000)
Operating without a Conditional Use Permit	\$500 per occurrence (\$500-1,000)
Failure to comply with audit request	5% of Room Tax owed
Failure to Pay Room Tax	Lesser of \$5,000 or 25% of Room Tax owed
Other Violations	\$250 per occurrence (\$100-500)
Zoning Ordinance Violations	\$250 per occurrence (\$50-500)

\*Amounts indicated do not include court costs and applicable fees.

