

Town of Calumet - Town Board Meeting

December 22, 2025

Chairman Don Breth called the meeting to order at 7:02 pm.

Roll call: Chairman Don Breth, Supervisors Ben Burlingham and Tom Bartel present. Treasurer Jody Roffers was also present.

Chairman Don Breth confirmed that the meeting was noticed on the website, at the Town Hall on 12/21/2025.

Motion by Tom Bartel, seconded by Ben Burlingham, to approve the consent agenda. All in favor. Motion carried.

Tom Bartel reported that the Plan Commission had no meetings scheduled in December.

There was nothing to report by the Fire Department.

Don Breth reported that The Town of Calumet's total financial responsibility for the Weber Road project was ~\$97,000, as all other expenses were covered by the grant that the Town was awarded. St. Paul Road still has open items to complete such as shouldering, striping, and seeding in the ditches which means that the total cost will not be available until these items are completed in 2026.

Jeff Secord reported that the second winter-hours day off was on Dec. 13th, with the next one scheduled for January 17th.

New Business – Breth announced that Andrea Reider is resigning as Town Clerk due to a sudden medical emergency in her family that she wants to focus her energy toward. Motion by Bartel, second by Breth, to appoint Jeff Secord as the Town of Calumet Interim Clerk while the board seeks a permanent replacement for the Clerk position. All in favor. Motion carried. Breth reported that Secord would be sworn in as Interim Clerk after the conclusion of this meeting.

Motion by Bartel, second by Burlingham, to appoint the following persons as Election Officials for the Town of Calumet for the years 2026 and 2027: Chief Inspector – Ann Schmitz; Election Officials: Dawn Blanck, Christine Eickhoff, Mary Feldner, Mary Horsch, Sue Muellenbach, Chris Schwenk, and Craig Sesing. All in favor. Motion carried.

Breth reported that the software that the Town of Calumet has purchased from Granicus to monitor unlicensed tourist rooming house activity is due for renewal at an annual cost of \$3,400. Breth pointed out that the tourist rooming house ordinance that was recently updated has been the most effective measure taken to control tourist rooming house activity in the Town of Calumet. Motion by Bartel, second by Burlingham, to not renew which will effectively cancel the Granicus software service. All in favor. Motion carried.

Motion by Bartel, second by Burlingham, to approve to honor the Mt. Calvary Ambulance contract for 2026 for \$70,254.86 (3% increase over the 2025 contract). All in favor. Motion carried.

Motion by Bartel, second by Breth, to approve a 4% wage or salary increase effective January 1, 2026, for the following Town of Calumet positions as was included in the approved Town Budget for 2026: Recycling Center and Road Maintenance hourly employees and the Town Clerk salary. 2 in favor, 1 abstain. Motion carried.

Motion by Bartel, second by Breth, to amend the 2026 budget to approve borrowing an amount not to exceed \$650,000 at an interest rate of 5.2% amortized over 10 years to rollover the remaining balance of \$250,000 of the loan for the fire truck purchase and to finance the purchase of a new tanker truck for \$400,000. All in favor. Motion carried. A request was made by Chris Eickhoff for the Board to provide the amount in additional cost that the Town will incur by rolling over the balance of the loan for the fire truck into this new loan in a future meeting. A request was made by Linda Baxter for the Board to provide a report at a future meeting on the status of the current loan that was taken for the Fire Dept Building expansion.

The Board provided a drafted Town of Calumet Expense Policy. Motion by Burlingham, second by Bartel, to table a vote on the draft policy until the next monthly meeting to allow the Board to consider potential changes to the draft that was presented.

Breth reported that the investigation regarding a Town of Calumet regarding expense reporting has been completed. However, the Board was unable to have a report available in time for this meeting. Breth commented that a report will be provided in January.

There were no reports on meetings attended by Board members since the last monthly meeting of 12/4/2025.

The next scheduled Town Board Meeting will be on Wednesday, February 4, 2026, at 7 pm.

Motion by Bartel, seconded by Burlingham, to adjourn the meeting at 8:04 pm. All in favor. Motion carried.

Respectfully submitted,

Jeff Secord, Town of Calumet Interim Clerk